



Construction Committee Member Job Description

Committee Description:

The Construction Committee is responsible for planning and implementing WCHFH construction projects. Tasks include obtaining house plans, soliciting professional help and donations of building materials, coordinating volunteers, and supervising construction.

The Construction Committee receives input from the affiliate's Board of Directors regarding the location and type of Habitat housing the Board would like constructed or rehabilitated. The Construction Committee develops the construction plan and budget for each project. With Board approval of the plan, the Construction Committee engages with other affiliate committees, volunteer builders, permitting authorities, suppliers, and other professionals to complete the project as planned. When the committee completes a project (ready-to-occupy home) the home is released to the Family Support Committee for delivery to the Habitat family purchasing the home.

The goal of the Construction Committee is to help Habitat families by building as many affordable homes as possible assuming a steady flow of key ingredients (land, Habitat families, volunteer builders, materials, and money). HFHI minimum requirements: 1 home per year.

Time Commitment:

The Construction Committee meets on the first Monday of each month. Meetings are held at the Habitat office at 109 Water Street. Duration 1-2 hours.

When active construction projects are underway, committee members contribute as site lead or crew lead, or otherwise support construction operations on a regular basis. Duration 16+ hours/month.

Support construction committee through active plan review and guidance of construction plan, ongoing and as needed (time commitment varies).

Volunteer & Committee Responsibilities:

Individual committee members will be responsible for:

- Read/respond to construction planning conversation
- Provide on-site leadership during active builds
- Lead projects specific planning and execution

The committee as a whole is responsible for:

- Habitat design selection best suited to project goal
- Construction planning that yields project plan and budget for completing work
- Construction operations that safely bring materials and builders together to complete the project



Preferred Skills/Abilities:

- Passion for building stuff
- Architecture/Engineering/Construction management background and experience
- Project management experience

Benefits of Joining the Committee:

Satisfaction of joining with others to guide the construction of quality, durable, and affordable family housing.

Committee Size:

6-8 members

How to Apply:

Complete volunteer application and orientation. Application and orientation information can be found at <http://warrencountyhabitat.org/volunteer/>. Key volunteers are required to complete a Sex Offender Registry and Criminal Background Check. Please contact Jessica Priest-Cahill at (540)551-3232 or jessica@warrencountyhabitat.org with any questions.